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ACADEMIC MANIFESTO 2016-2017

ALBANIAN UNIVERSITY

www.albanianuniversity.al

Choosing a university is a really important decision! We want to make sure that potential students have enough information about Albanian University, so that students know choosing Albanian University is the right decision for them.

Academic Manifesto is an online and paper version document prepared by Albanian University. It is available each new academic year, designed and launched as a guide for students to inform and attract them to apply for admissions.

In this Academic Manifesto students can find a flavor of studying experience in Albanian University. Academic Manifesto gives students a good insight into Albanian University, including a detailed overview about the institution and the available courses, academic and administrative staff, application procedure, special facilities and how to

Academic Calendar

2016-2017

ACTIVITIES SETTER

HIGHLIGHT ACTIVITIES

FIRST SEMESTER

DATE	DESCRIPTION
September	Applications for admission to university
Mon 10/17/2016	Start of new academic year 2016-2017 / Welcome Week
Wed 10/19/2016	Mother Teresa Beatification Day (Day off)
Mon 11/28/2016	Independence Day (Day off)
Tue 11/29/2016	Liberation Day (Day off)
Thu 12/08/2016	National Youth Day (Day off)
Sun 12/25/2016	Winter teaching vocation starts
Sun 01/08/2017	Winter teaching vocation ends
Mon 01/23/2017	First Repetitive Examination Term starts
Sun 01/29/2017	First Repetitive Examination Term ends
Sun 02/12/2017	Semester 1 ends
Mon 02/13/2017	Winter Term starts
Sun 02/26/2017	Winter Term ends

HIGHLIGHT ACTIVITIES

SECOND SEMESTER

DATE	DESCRIPTION
Mon 02/27/2017	Semester 2 starts
Tue 03/14/2017	Summer Day (Day off)
Wed 03/22/2017	Nevruz Day (Day off)
Sun 04/16/2017	Easter Sunday (Day off)
Mon 05/01/2017	International Labour Day (Day off)
Mon 05/22/2017	Second Repetitive Examination starts
Sun 05/28/2017	Second Repetitive Examination ends
Sun 06/11/2017	Semester 2 ends
Mon 06/12/2017	Summer Term starts
Sun 06/25/2017	Summer Term ends
Sat 02/04/2017	Fall Term starts
Fri 02/17/2017	Fall Term ends

Mission and Values

The mission of “Albanian University” is to develop and expand knowledge dimensions **through better education, intellectual, social and cultural growth of students**, contributing to the advancement of community with the aspiration of providing an intellectual environment that encourages critical and creative thinking, as well as institutional and academic values, principles and ethics.

As a private university, but with an **important public mission**, Albanian University motivates students **to develop research and reflection abilities** on important issues of national and international community, **through qualitative education and modern study programmes**.

"Albanian University" is oriented towards values and new forms of research and development, aiming to generate able specialists that can undertake and respond with dignity to challenges of living in an open society.

Guided by the values and focused on people, the institution aims to use the knowledge, which is transmitted to the students, in order to **change their future life and contributing this way to a productive and prosperous society**.

Values we believe on:

- Quality in every educational initiative;
- Organizational integrity and reliability;
- Collegiality and decision-making participation;
- Volunteerism and responsibility in the achievement of educational standards;
- Academic responsibility and freedom;
- Ethics perseverance and established credibility.

Message from the Rector



Higher education developments in our country, have affected positively in academic and scientific growth,

Dear students!

On behalf of Albanian University staff, I am pleased to welcome you to the new academic year 2016-2017.

Albanian University, as part of Higher Education institutions in Albania for many years, has developed a strong reputation for quality in intellectual and professional education of youths in our country.

ranking Albanian University as a dignified partner with other albanian universities.

At the Albanian University we take pride in offering you multiple and diverse study programmes of the second and third cycle as well as specializations and doctoral courses, organized in three main Faculties: Social Sciences, Economic Sciences and Medical Sciences.

Since its early beginnings, Albanian University has shown to be a progressive institution, reflecting the values in which it is founded. This makes us proud and more responsible for the future.

Congratulations on your choice and I wish you success in this academic journey!

Prof. Dr. Vera Ostreni

“Albanian University”

Rector

History

Albanian University is a private, independent and secular institution. Licensed in **April 2004** by the Ministry of Education and Science of the Republic of Albania, it started in the academic year **2004-2005**, with studies, with about a hundred students. Since the first year of its existence, it has been the center of academic life and the promotion of intellectual progress through learning and scientific research, finalized by the First Conference of the first of a series of an already consolidated tradition.

During the academic year **2005- 2006** this institution offered the following branches: Pharmacy, Architecture, Legal Science, and in the academic year (2005-2006), 600 students attended the university. The well trained staff with a very long academic and professional formation and infrastructure conditions are some of the elements that helped the institution. During this academic year, was completed the entire translation of the literature, taken from Tuft's University of Boston; periodical which was published by the Publishing House.

These publications were followed by a large number of books in all fields.

During the academic year **2006-2007**, the University was completed with Dentistry, Pharmacy, Architecture, Finance- Banking, Legal Science, Communication Sciences, and about 2000 students attended these branches. In addition to the fulfillment of the academic tasks, University academics in public debates and affairs. Meetings and debates on social and the identification of stakeholders, were the first step towards building forums, workshops, seminars, conferences and debates were in the interest of students and stakeholders as well, as part of the intellectual formation of the mission of the University. In April 2007, other than UFO's Press, the university opened a space via television "UFO Education" (now UTV News). It was designed to be in each performance. His goal was and still is the cultural formation of the aspects, trying to transmit positive values of global society.

In the fourth years of his existence, the university gained value and recognition for 3100 students who sat in the auditors of the institution, but also 200 students got graduated in the branch of Dentistry and Political-Administrative Sciences, 26 dentists and 26 politologists, each of them currently employed, and working within the country and abroad.

In the University history, the academic year **2007-2008** will mark the beginning by the Academic Senate, "Honorary Professor" to Dr. Erhard, a politician, a strong supporter of Albania in the international arena.

The academic year **2008-2009** brought new evidences to the University. The university was faced with new challenges, offering new programs which help with the profiling and specialization of its students, in the labor market. Second level degree and second-level Master Degree specific project "for the qualification of Public Administration", assisted by new students who joined the previous 4,000 students of the first implementation, finalized by the UFO University community.

This year was successfully finalized honoring with the title "Doctor Honoris Causa" Mr. Gordon Richard England, for his contributions to Albania's membership in the Euro-Atlantic community. Year 2009 marked the opening of the first branch of Albania University in Berat, which was equipped with a modern infrastructure that animated the life of this city and continues to be through the years a success model for 1350 graduating students in the programs of first and second cycle.

Academic year **2009-2010** was the year of qualitative consolidation of the university; during this year all Bachelor programs and pharmacy-integrated programs passed the accreditation process and in 2010 were evaluated positively by the Public Agency for Higher Education Accreditation.

Academic year **2010-2011** marked a particular aspect for this university. The old name of the university changed from UFO University, in a more meaningful name that represents worthily the efforts and achievements of 7100 students and 720 academics of Albanian University.

The year **2011** marks the agreement about the cooperation between University of Palermo and Albania University, Tirana. Palermo University Rector, Prof. Roberto Lagalla and the Rector of Albania University of Tirana, Prof. Pavli Congo, consider intercollegiate collaboration as a necessary tool for the mutual recognition of cultures, trying to contribute to the cultural and scientific development of knowledge and its distribution.

Academic year **2011-2012** marks another important year in the academic life of the university, in this academic year is opened the third cycle of studies: the long-term specialization in the field of dentistry with its eight directions, where practice courses are organized by foreign teachers. This year marks as well as a number of scientific and cultural activities in all departments of the Faculty of Medicine, which are reflected in the journal "Optime" and in a large number of new publications and reprints of the publishing house "UFO- press".

Academic year **2012-2013** is an important year because it marks the 10th anniversary of the opening of the private service activity in the field of education. This year provided a wider range of second cycle programs, professional master in the field of nursing and psychology, as well as the opening of the third cycle programs of doctorates in the fields of law, economics, psychology, political science, pharmaceuticals science and architecture. In the same academic year, in July 2012, was realized the Agreement with the Corvinus University of Budapest, wherewith a scientific conference was performed the next year. This year marked the opening of the second branch of Albania University, where about 1500 students studied during 2 years.

The academic year **2013-2014** has been a year of great achievements in the field of expanding the programs of study: during this year 5 first and second cycle programs were licensed as well as 3 doctoral study programs; in addition, during this year 10 Bachelor study programs were accredited at the branch of Berat and Tirana. This year has been the year of the organization of important scientific activities, such as the first Implant Logy European Conference in the department of Dentistry, international conferences in the field of Psychology and Political Science, as well as collaborations with other public and private universities in the country.

The academic year **2014- 2015** marked changes in the structure of the institution: 4 faculties were reorganized into three faculties, namely to: Faculty of Applied Sciences, Faculty of Medicine, and Faculty of Social Sciences. In addition, the process of internal and external assessment restarted for the remaining not accredited programs and for the institutional accreditation.

MES assessment for the legality led to the closure of the branch of Fier and the suspension of the Berat branch of Albania University. In this academic year Albanian University gave the opportunity to the students of Fier and Berat, who wanted to continue their studies and to be transferred in Tirana, to pay same fees and charges they had paid in their cities, in order to not harm their academic continuity. From 1222 students that resulted at the end of the academic year 2013-2014 in Albanian University in Fier, 887 students transferred their studies in Albanian University of Tirana; the rest of the students were transferred to universities "Ismail Qemali", Vlora and "Aleksander Moisiu" Durres, as well as in other private universities or abroad. The University students were allowed, through the preparation of their full documentation, to pursue their studies in another university. The institutional reorganization of the year 2014-2015 focused its attention on the consequences of the MAS decision to close the branch of Fier and suspend the branch of Berat, emphasizing not the spreading out, but the consolidation of licensed study programs quality.

ACADEMIC SENATE

Academic Senate Members	
Rector	Prof. Dr. Vera Ostreni
Vice Rector of Scientific Research	Prof. Dr. Associated Academic Anesti Kondilli
Vice Rector of Teaching Process	Assoc. Prof. Aida Dama
Faculty of Medical Sciences Dean	Dr. Erda Qorri
Head of Dentistry Department	Dr. Elona Kongo
Head of Pharmacy Department	Dr. Dorina Dervishi
Head of Nursing and Physiotherapy Department	Dr. Marsida Duli
Faculty of Social Sciences Dean	Assoc. Prof. Fatmir Tartale
Head of English and Education Department	Assoc. Prof. Bedri Kola
Head of Political and Administrative Sciences Department	Dr. Julian Çota
Head of Law Department	Dr. Ismail Tafani
Head of General Psychology Department	Dr. Elisabeta Kafia
Faculty of Applied and Economic Sciences	Assoc. Prof. Remzi Sulo
Head of Economic Sciences Department	Dr. Aurel Koroçi
Head of Architecture Department	Prof. Dr. Hivzi Muharremi
Head of Engineering Department	Dr. Genta Rexha
Lecturer	Dr. Alketa Marku
Student	Devi Ndroqi

ADMINISTRATIVE STAFF

Administrative Staff Members	
Office of Internal Quality Insurance	Dr (Candidate) Elona Mehmeti
Curriculum Development Office	MSc. Sidita Troshani
Transfers and Equivalency Office	Dr. Desara Agaj
Department of Human Resources	Ma. Sonila Shamku
Finance Office	MSc. Mirela Keçka
	MSc. Shirin Dizdari
	MSc. Silvi Leci
Faculty of Social Sciences Chancellor	Dr (Candidate) Eltjana Halili
Faculty of Medical Sciences Chancellor	MSc. Ana Tasi
Faculty of Applied and Economic Sciences Chancellor	MSc. Anisa Abazaj
General Secretary	MSc. Lorena Killo
Faculty of Social Sciences Head Secretary	MSc. Valdete Duka
Faculty of Medical Sciences Head Secretary	MSc. Eva Elmasllari
Faculty of Applied and Economic Sciences Head Secretary	MSc. Suada Veliaj
Scientific Research Coordination Office	Dr. Alketa Marku
Office of Protocol and Archive	MSc. Valentina Shameti
IT Service	MSc. Emin Lena
	MSc. Aleksandër Koja
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ACADEMIC REGULATION AND ETHICS CODE

STUDENTS REGISTRATION

The University admits both Albanian or foreign students to pursue the study programs.

The criteria for admission, registration and procedures are defined in the Regulation of each program of study and in the relevant regulations issued in pursuance of the law on higher education in the Republic of Albania.

STUDYING TERMS AND SYSTEM

University studies are full time.

Albanian University offers the following study programmes:

- 1st cycle study programmes with a normal duration of 3 academic years and 180 credits (ECTS) at the end of which the student gets a “Bachelor” Degree Diploma;
- 2nd cycle study programmes with a normal duration of 2 academic years and 120 credits (ECTS) at the end the student gets a “Master of Science” Diploma;
- Integrated (1st cycle and 2nd cycle) study programmes with a minimum duration of 5 academic years and 300 credits (ECTS) at the end of which the student gets a “Master of Science” Diploma;
- Professional Master study programmes with a normal duration of 1.5 academic years and 60-90 credits (ETCS) at the end of which the student gets a “Professional Master” Diploma;
- 3rd cycle study programmes, PhD with a normal duration of 3 academic years and estimated with 60 credits (ETCS) for theoretical studies.
- 3rd cycle study programmes, Specializations on Dentistry with a normal duration of 3 and 4 academic years, estimated with 180 and 240 credits (ECTS).
- Credits for each module and subject are reflected in the curricula of the study programs.

ORGANIZATION OF THE ACADEMIC YEAR

The basic elements of the education process are the teaching and assessment of knowledge. Teaching is provided through lectures, seminars, laboratory work, professional practices, works, creative works, term papers, exams and diploma thesis.

The academic year has 30 teaching weeks. The academic year is divided into two semesters. During the first academic year there are three exam sessions. During the other academic years there are five exam sessions as specified in the academic calendar of each program of study and three sessions of graduation.

The subjects are divided into two groups, mandatory and optional. Subjects can be grouped into modules. Subjects may continue for a semester or a year.

CREDITS

Subjects and modules are assessed by credits under the principle 1 credit represents 25 teaching periods. In the calculation of the credit are included, besides the teaching periods in the auditorium, the time spent outside the auditorium which is necessary for learning the material provided, for the preparation of assignments and the time for independent work. The calculation of credits is done according to the orientation coefficients approved by MAS.

The student can earn and transfer credits. Credits for a subject are earned when the evaluation in that subject is positive. All earned credits are transferable within the University; the transfer of credits to another University is carried in accordance to the provisions in the transfer regulation.

The student is allowed to enroll in the following year when he/she has received at least 50% of the required credits of the previous year. Subjects to which belong the remaining credits are considered carried liabilities. Terms and the order of carried liabilities for the acquisition of the remaining credits are assigned by the appropriate department

An academic year is considered completed when the student has earned at least 60 credits. Upon completion of the first program of studies the student must have earned at least 180 credits; for the completion of the Second Program of studies the student must earn at least 60, 90 or 120 credits, depending on the program of study; for the completion of integrated studies the student must earn at least 300 credits and for the completion of the third program of studies the student must earn 60 theoretical credits such as the doctoral degree and a minimum of 180 credits in case of specialization in dentistry. Credits for each module and subject are reflected in the curricula of the study programs.

KNOWLEDGE EVALUATION AND ASSESSMENT

The assessment of the students' acquisition of knowledge is made according to the grade system (1 to 10), or a percentage point (100 points or 100%) and letters (ECTS system with letters from A to F).

Grading is mandatory, in the sense that the outcome of an assessment must be necessarily expressed in a grade. The grades 5 and up, scores of 41 and above, and letters from A to E are considered passing.

In assessing a student's knowledge, the professor is based usually on the results of continuous evaluation of the following elements:

1. Final Exam 60 points (60%)
2. Mid-Term 20 or 30 points
3. Student's attendance and active participation in lectures, seminars, exercises, practices, creative work, various works and assignments 10 or 20 points in case of Mid-Term estimated with 20 points.

Students who complete the academic year with average grade of 9, or earn over 90 points, or are assessed with at least the letter B, are recorded in a separate list, which is administered by the Rector. From this list the Rector selects and proposes candidates who could receive scholarships or various privileged treatments in the next academic year.

AUDITORIUM STUDENTS PARTICIPATION

Attendance of lectures and seminars is mandatory for at least 75% of sessions, as a rule, for the earning of credit and allowing the testing in relevant subject.

Attendance of laboratory work and professional practices and projects is mandatory for 100% of sessions. Students who have been absent from class with justification in no more than 25% of regular sessions of lab work and professional practices, are offered the chance to attend up to two additional sessions each semester and subject.

The student is not admitted to the first session of the examination when he/she has missed more than 25% of the teaching sessions in that subject. If he/she is absent up to 50% of the teaching sessions, then he is admitted to the second session. If the student is absent for over 50% of the teaching sessions, he/she has to attend that subject from the start. Other specifications on the attendance of students are defined in the regulations of each program of study.

GRADUATION

Upon completion of studies and obtaining the necessary credits, students are eligible to graduate in the relevant program of study.

A "Bachelor" degree is earned through a formative exam or a diploma paper (thesis). A "Master" degree is earned through a diploma thesis. A Doctorate Degree is earned by working on a research project. A Diploma of Specialization in Dentistry is defended through examination.

The student who has completed all the requirements of the curriculum and the formative examination or has defended the thesis, earns the relevant diploma of "Bachelor", "Master of Science", "Professional Master", "Doctoral or Physician Specialist" in the relevant profile.

The diploma is accompanied by academic records that includes: transcripts and the relevant supplement.

For students who have graduated with a grade ten in all subjects, the diploma is accompanied by a "**Gold Medal**" certificate. For students who have graduated with an average above 9.5 their diploma is accompanied by the "**Excellent Student**" certificate. "**Gold Medal**" and "**Excellent Student**" certificates are signed by the Dean and the Rector. Their signatures are certified with the seal of the University.

SOME OF STUDENTS RIGHTS AND DUTIES

1. While attending studies in all the programs offered at the University, students enjoy the following rights:

- a) to benefit from the teaching process and graduate, after having settled all obligations specified in the syllabus of the study program, as well as financial payments;
- b) to require a fair and objective assessment of his/her knowledge and academic performance;
- c) to use the facilities, teaching aids and equipment for the fulfillment of the university curriculum;

- d) to seek the help or advice of the relevant authorities of the University in order to know its rules and the opportunities it provides for studies and qualifications;
- e) to have access to his/her results and seek advice on the choices he/she must make in order to earn a certain degree in the desired specialization;
- f) to protect their personal data and results from third parties;
- g) to become a member of non-political student associations, in accordance with the relevant legal acts;
- h) to participate in artistic, cultural, sports and entertainment activities, organized by the university, outside the teaching process;
- i) to influence the improvement of the teaching process through the democratic display of goodwill and ideas;
- j) to complain individually or collectively, when he/she believes that lessons are not held regularly, when the knowledge provided does not match the promised level or when, as a result of the method used in teaching, the acquisition of knowledge is not at the required level;
- k) to make a complaint and appeal an assessment that he/she considers to be not fair;
- l) to be heard by the relevant bodies of the University, before being subjected to disciplinary action.

2. While attending studies in all the programs offered at the University, students have the following obligations:

- a) to know in detail the rules of the University and its obligations. The University is not responsible for the consequences that may arise from their ignorance;
- b) to enforce all the rules pursuant to the Academic Statute and Rules, and any other legal and regulatory acts on Higher Education;
- c) to respect the social norms and rules in accordance with the accepted ethics and morals of the teaching-educational process;
- d) to be held liable for the misuse of the University facilities and teaching aids provided for his/her use; if he/she has caused material damage, he/she is forced to reimburse it to the extent it is deemed necessary by the deanery;
- e) to repay all obligations specified in the syllabus and course curricula in order to qualify for the required credits;
- f) to pay the tuition fee regularly.

INSTITUTIONAL ORGANIZATION AND INSTITUTIONAL DEVELOPMENT STRATEGY

"Albanian University" as an institution of higher education, is basing its organizational and academic activities on the Constitution of the Republic of Albania, Law No. 9741, dated 21.5.2007 (updated) "On higher education in the Republic of Albania", as amended by law no. 9832, dated 12.11.2007 and No. 10 307, dated 22.7.2010the Charter of the Institution and in regulations adopted pursuant to it.

- The statute represents and constitutes decision-making and executive structures and defines the duties and responsibilities of each unit. The charter describes the academic and administrative structure of the university and establishes their relationships;
- The statute has priority before the rules of the university, faculty regulations, programs of study, as well as over directions or other documents that are drafted by the university

- The Academic Senate is the highest academic collegial authority which exercises all powers relating to the programming and coordination of research and teaching activities. Academic Senate formulates policies for the development of the university, coordinates, directs and controls the activities of teaching and research and evaluates their effectiveness.
- The Rector is the highest academic directing authority. He represents the higher education institution, acting on its behalf. He directs and coordinates all academic activities of the university. In cooperation with the University Senate and the Administrative Governing Board, he directs and builds the development policies of the institution.
- The Administrative Board is the highest administrative collegial authority who supervises and controls the activities of the institution of higher education related to administrative management, financial, economic and university property.
- The administrator is the highest leading administrative authority. According to the contract specifications, he/she leads the administrative board and signs all decisions taken by it.
- The Faculty is the main unit that coordinates teaching, research and cultural development in teaching and research areas.
- The Dean is the leading authority of the faculty. He directs all teaching sciences in college. He designs the faculty development plan according to base units, approves the plan proposed by the responsible of base unit for academic calendar and perform other rights and obligations defined in the regulations of the faculty.
- The Department is a basic teaching and research unit, which includes homogeneous research areas and groups respective academic disciplines.
- The responsible for the base unit is responsible for all activities of the Department, the formation of learning groups and their functioning. The Responsible of the base unit regularly and systematically follows the implementation of programs of study by lecturers, evaluates and directs their development programs in collaboration with the Office of Curriculum Development. The Responsible of the base unit builds comprehensive extracurricular activities plans and research initiatives, designs and proposes strategies for the development and performance of base unit.
- The Ethics Council, established at the university, discusses ethical issues of university life, and makes proposals to the Rector. The Ethics Council is selected by the Academic Senate. The members are elected by the academic staff with the title "Professor" with the proposal of the Rector. Ethics Council is chaired by the Rector.

In the university everyday work there are many other academic and administrative links, which make possible the full realization of all academic scientific and intellectual activities.

Albanian University has developed its strategy for institutional development for the years 2012 to 2017. This strategy was developed with the goal of being compatible with the main trends of development of Higher Education in Europe and the world, and in particular, with the Bologna process. Its purpose is to improve the Albanian University, in different directions, so that this institution ranks among the higher quality institutions of Higher Education in the European Higher Education.

The strategy is in line with the Law on Higher Education, legal acts for its implementation, the National Strategy for Higher Education, 2008 -2013, Statutes and Regulations of the Institution. It is the result of a serious cooperation between the administrative board and the highest academic

In the framework of the development strategy, the University has as its mission:

- To establish, develop, promote, consolidate and protect a wide base and adequate knowledge in the service of the country through teaching, research and other services in medical, legal, economic, social and natural sciences and appropriate to the social and economic developments in the country.
- To contribute to the development of society and the promotion of democratic standards through education of students for active civic life.
- To contribute to the economic development of the country in general and in particular through the establishment of a regional qualified work force.
- To help new generations to fulfill their aspirations for development.

Strategic objectives to accomplish the mission of the University in the next five years will focus on the following:

- Institutional organization,
- Teaching, curriculum and learning,
- Research,
- Service activities,
- External Relations.

The current institutional framework in Albanian University seeks to respond to up-to-date developments. Currently the institution contributes and will continue to further contribute to the development of the country in general and regional level, in particular through the consolidation and continuous development capacity of the Institution.

STUDY PROGRAMMES LIST

Faculty/ Study Programmes	Duration (Years)
Faculty of Medical Sciences	
A. Bachelor Study Programmes	
1. Nursing	3
2. Physiotherapy	3
B. Professional Master Study Programmes	
1. Surgery Nursing	1.5
C. Master of Science Study Programmes	
1. Dentistry	5
2. Pharmacy	5
D. Specializations in Dentistry Study Programmes	
1. Endodontics	3 (180 ECTS)
2. Orthodontics	3 (180 ECTS)
3. Implantology	3 (180 ECTS)
4. Oral Surgery	3 (180 ECTS)
5. Pediatric Dentistry	3 (180 ECTS)
6. Prosthodontics	3 (180 ECTS)
7. Periodontology	3 (180 ECTS)
8. OMF Surgery	4 (240 ECTS)
E. PhD Study Programmes (3rd Cycle)	
1. Pharmacy Sciences	3
Faculty of Applied and Economic Sciences	
A. Bachelor Study Programmes	
1. Information Technology	3
2. Computer Engineering	3
3. Electronic Engineering	3
4. Mechatronic Engineering	3
5. Electric Engineering	3
6. Design	3
7. Finance and Banking	3
8. Business Management	3
B. Master of Science Study Programmes	
1. Architecture	5

2. Information Technology	2
3. Computer Engineering	2
4. Electronic Engineering	2
5. Mechatronic Engineering	2
6. Banking Management	2
7. Business Administration	2
C. Professional Master Study Programmes	
1. Business Administration	1.5
2. Banking and Financial Management	1.5
3. Health Management	1.5
D. PhD Study Programmes (3rd Cycle)	
1. Architecture	3
2. Finance	3
Faculty of Social Sciences	
A. Bachelor Study Programmes	
1. Law Sciences	3
2. Administrative and Political Sciences	3
3. General Psychology	3
4. Preschool Teaching	3
5. Primary School Teaching	3
6. English	3
B. Master of Science Study Programmes	
B.1 Law Sciences	
1. International Relations	2
2. Public and Administrative Law	2
3. Private Law	2
4. International Law and EU	2
5. Penal Law	2
B.2 Political and Administrative Sciences	
B.2.1 International Relations	2
1. European Studies	2
2. Geopolitical and Regional Relations	2
B.2.2 Public Administration	2
1. Public Policies and Governance	2
2. Public Policies and European Union	2
B.3 Psychology	
1. Clinic Psychology	2
2. Legal Psychology	2

3. Development	2
B.4 Communication Sciences	
1. Public Relations and Marketing	2
2. Media Management	2
3. International Journalism	2
B.5 Education	
1. Primary Teaching	2
C. Professional Master Study Programmes	
C1. Law Sciences	
1. Penal Law	1.5
2. Private Law	1.5
C.2 Political and Administrative Sciences	
1. International Relations and Diplomacy	1.5
2. Public Governance and Administration	1.5
3. Security Studies	1.5
C.3 Psychology	
1. Clinic Psychology	1.5
2. School Psychology	1.5
C.4 Pedagogy	
1. Didactics	1.5
2. Education Management	1.5
D. PhD Study Programmes (3rd Cycle)	
D.1 Law Sciences	
1. Penal and Procedural Law	3
2. European Law of Contracts	3
D.2 Political and Administrative Sciences	
1. International Relations	3
2. Administrative Sciences	3
D.3 Psychology	
1. Clinic Psychology	3
*Albanian University 2017	

University Departments

Overview

DEPARTMENT OF DENTISTRY

Head of Department: Doctor of Medical Sciences Elona Kongo

The department of Dentistry was founded in September 2004 being the first department of Albanian University which implemented a current program based on best American models.

The Department of Dentistry which is an integral part of the Faculty of Medical Sciences at Albanian University has four cathedrae, as follows:

- Cathedra of therapy emphasizes study in the following areas: clinical and preclinical operative dentistry, clinical and preclinical endodontics, ethical dentistry. Head of Cathedra: Prof. Dr. Pavli Kongo;
- Cathedra of pediatric dentistry emphasizes study in the following areas: pediatric dentistry, prophylaxis, nutrition. Head of Cathedra Proc. Dr. Eno Gaçe;
- Cathedra of prosthetics emphasizes study in the following areas: dental morphology, material knowledge, preclinical prosthetics, removable partial dentures, total dental prosthetics, fixed dental prosthetics, clinical and preclinical orthodontics. Head of Cathedra: Proc. Dr. Sidrit Beqiraj;
- Cathedra of oral surgery and OMF emphasizes study in the following areas: anesthesia, oral surgery, OMF surgery and radiography: Head of Cathedra: Dr in Medical Sciences Erda Qorri;
- Cathedra of periodontology emphasizes study in the following areas: clinical and preclinical periodontology, oral diagnosis, OMF pathology, implantology, oral medicine. Head of Cathedra: Dr in Medical Sciences Çerçiz Mingomataj.

Each cathedra has its own necessary staff of professors, associate professors and lecturers.

The study programs offered by Department of Dentistry conform the International standards of dental medicine and aim to equip students with both theoretical knowledge and practical skills that are necessary in modern medical practice.

DEPARTMENT OF PHARMACY

Head of Department: Dr. Dorina Dervishi

The purpose and mission of the Department of Pharmacy is entirely consistent with the mission of the Albanian University, offering a quality university education with the best moral values and developing academic research, to provide students with the necessary qualification so that they can bring ahead economic and social development of our country.

The total duration of the study program at the Department of Pharmacy is 5 years, during which students are expected to attend 9 semesters of lectures and seminars and the last semester is for professional practice which is mandatory and included in the curriculum.

The purpose of the Master of Science in Pharmacy is to provide students with theoretical and practical knowledge so that they are prepared for positions in pharmaceutical industry as experts of medicines and healthcare products (cosmetics, food diet, plant health products, sanitary products etc.).

DEPARTMENT OF NURSING AND PHYSIOTHERAPY

Head of Department: Dr. Marsida Duli

Nursing and Physiotherapy Department is part of the Faculty of Medical Sciences at Albanian University. Bachelor in Nursing degree program started in 2010 while Bachelor in Physiotherapy started in 2011-2012 academic year.

The Department of Nursing and Physiotherapy offers these programs: Bachelor in Nursing, Bachelor in Physiotherapy and Professional Master in Surgical Nursing.

The academic staff consists of specialists in the field of medicine and physiotherapy who have earned different academic titles and scientific degrees.

The Bachelor in Nursing is a program designed to develop the basic professional knowledge and general skills of the future nurses that aim to enter the nursing profession. The Department of Nursing offers a three-year program.

Bachelor program in "Physiotherapy" incorporates both theoretical knowledge and practice-based components which have been designed together as an integrated whole. Its primary focus is to prepare general physiotherapists. During the three-year study program students, will develop core skills and knowledge needed for physiotherapy practice.

The one-year Master program in Surgical Nursing aims to develop, with commitment to excellence and quality outcomes, the role of the advanced practical nurse in the surgical nursing and the operator hall, becoming a skilled professional that can assist and ensure the maintenance of the processes in the field of special and general surgery for both adults and children. The program requires that students have successfully completed the first cycle of study in general nursing and want to further deepen their knowledge in a narrower specialty in nursing science, for example surgical nursing. This course has a total duration of three semesters and a total number of 60-90 credits.

SPECIALIZATIONS IN DENTISTRY

- Implantology
- Oral Surgery
- Orthodontics
- Pediatric Dentistry
- Periodontology
- Prosthetics
- Endodontics
- OMF Surgery

The specializations program organized by the Faculty of Medical Sciences belongs to the third cycle of studies in Albania and the overall objective is to prepare doctors-specialists according to 8 dental studies profiles mentioned above.

Received specialized education will be characterized by technological innovation and academic staff consisting of experts with recognized reputations.

The study program aims to equip trainees with theoretical knowledge which developed in the auditorium and practical knowledge which will initially developed with equipment simulator and following through clinical patient treatment.

At the end of three years of studying students will benefit a diploma as a doctor specialist in dentistry respective profile and will be able to deepen further their studies by elaborating a research topic for doctoral-level studies.

DEPARTMENT OF ARCHITECTURE

Head of Department: Prof. Dr. Hivzi Muharremi

The Department of Architecture is part of the Faculty of Applied and Economic Sciences. This Department offers three programs of study:

1. Bachelor degree in " Design ".
2. Master of Science in " Architecture ".
3. PhD in " Architecture ".

The Department of Architecture as part of the Albanian University has the mission of successfully processing and transmitting the academic knowledge, cultural progress, and progress and evaluation in the field of Architecture and Planning and Construction to its students.

The program of study in Design was opened in 2011-2012 by the Department of Architecture. The department consists of highly qualified academic staff from Albania and abroad and successful artist designers with a very active career, both in teaching and in artistic career, who are recognized and have been awarded different prizes.

The Bachelor's degree in Design offers students contemporary academic and practical knowledge, at the end of the 3-year program, students will be able to continue and advance knowledge.

DEPARTMENT OF ENGINEERING

Head of Department: Dr. Genta Rexha

The Department of Engineering at Albanian University founded in 2010 by a qualified academic staff is part of the Faculty of Applied and Economic Sciences. The department has the contribution of offering education at a Bachelor's and Master's level in different fields of engineering.

The Department of Engineering offers 5 undergraduate programs (Bachelor's degree):

1. Electrical Engineering
2. Electronic Engineering;
3. Computer Engineering;
4. Mechatronic Engineering;
5. Information Technology.

and 4 postgraduate programs (Master's degree)

1. Electronic Engineering;
2. Computer Engineering;
3. Mechatronic Engineering;
4. Information Technology.

In the five Bachelor's degree programs students acquire the basic theoretical knowledge and qualifications necessary to successfully start a career and face the market labor challenges. The Bachelor's degree programs expand undergraduates' knowledge of basic subjects as well as imparting the theoretical foundations of the major subject they will study in Master's degree programs.

In addition to expanding their theoretical knowledge on major specific subjects, the Bachelor's degree programs, through laboratory and methodological practices, help students acquire the necessary practical skills to deal with difficult engineering situations and problems.

The Master's degree programs offer students the opportunity to deepen their education and expand their engineering abilities in subject area which they themselves determine through innovative methods, techniques and instruments.

All our study programs give students the relevant technical and scientific knowledge through a teaching based on contemporary methodology and literature.

Among other facilities, the department owns laboratories which are completely at the disposal of its staff and students:

- Laboratory of informatics
- Laboratory of physics
- Laboratory of chemistry
- Laboratory of electro-technics
- Laboratory of analogue electronics
- Laboratory of digital electronics
- Laboratory of electric and electronic assessments
- Laboratory of automatics and control
- Laboratory of electric machineries

These laboratories are equipped with modern apparatus and equipment which meet the needs of the study programs

DEPARTMENT OF ECONOMIC SCIENCES

Head of Department: PhD. Aurel Koroci

The Department of Economic Sciences is part of the Faculty of Applied Sciences at Albanian University. It is committed to improving successful teaching by delivering knowledge through modern methodology and programs.

The department offers the following programs:

1. Bachelor in "Business management"
2. Bachelor in "Banking and Finance"
3. Professional Master in "Banking and Financial Management"
4. Professional Master in "Business Administration"
5. Master of Science in "Management in Banking"
6. Master of Science in "Business Administration"

Bachelor in "Business management"

The Bachelor program in "Business Management" provided by the Department of Economic Sciences of Albanian University offers comprehensive knowledge on the main issues of the company mission, carried out in 180 credits with a normal duration of three years.

The mission of the curriculum is to prepare economists in "Business Management" with basic and modern knowledge to adapt to different types of business and can work in different sectors of the economy, in line with the needs of the labor market.

The curriculum is entirely consistent with the strategic goal of the department.

Bachelor in "Banking and Finance"

The Bachelor study program in "Finance and Banking" offered by the Department of Economic Sciences at Albanian University, offers full knowledge in the field of finance and banking within the duration of three years.

This program aims to prepare economists of Banking and Finance profile who own contemporary knowledge and can work mainly in financial institutions.

Professional Master in "Banking and Financial Management"

The program of Professional Master in "Banking and Financial Management" prepares specialists for high banking sectors as well as managers and consultants for these sectors, through the provision of technical and management knowledge and skills necessary to create a successful career in banking or other financial institutions.

Professional Master in "Business Administration"

Professional Master in "Business Administration" aims to prepare managers and executives skilled in business administration.

The department prepares students in various areas of business management by providing knowledge about the orientation of firms and specific limits of their progress.

Master of Science in "Management in Banking"

Master of Science in "Banking Management" is a 2-year study program of the second cycle. It provides the graduates who have earned the degree "Bachelor" with deep theoretical and practical knowledge, and are trained to do research or exercise professional skills.

This program of study is based on advanced knowledge that creates a sustainable basis to continue with the third cycle studies i.e. PhD degree.

Master of Science in "Business Administration"

Study Program Master of Science in "Business Administration" offered by the Albanian University is a 2-year study program, which aims to equip students with the principles, academic knowledge, methodologies and skills necessary to better respond to market needs.

DEPARTMENT OF LAW SCIENCES

The Department of Law Sciences is part of the Faculty of Social Sciences at Albanian University.

The study program in "Law Sciences" is designed and implemented with the aim of providing basic knowledge on general principles and scientific methods as well as specific skills in the field of legal sciences. This program offers 180 credits and the normal duration is three years.

Master of Science in Law Sciences

Master of Science in "Law Sciences" aims to deepen the theoretical knowledge of students and the training of specialists in one of the five following profiles:

1. The private law (specialized in commercial);
2. Public and administrative law;
3. International Relations;
4. International Law and the EU;
5. Criminal law.

Professional Master in Criminal Science

Professional Master in Criminal Science, offered by the Albanian University is a study program of the second cycle, which includes the area of criminal and civil code. It aims the education and the professional training of students with specific knowledge which lead to the development and improvement of legislation.

This program is suitable for those who want to work in the field of advocacy, as lawyers at independent institutions, law offices or lecturing at university.

Professional Master in Private Law

Professional Master in Private Law is a study program of the second cycle. The program combines academic theory with practical experience and is implemented in cooperation with the courts of different levels of the justice system. Students that will complete these study programs will be able to employ or continue their professional careers in a variety of sectors or bodies associated with the application of private and criminal law.

DEPARTMENT OF POLITICAL AND ADMINISTRATIVE SCIENCES

Head of Department: Dr. Julian Çota

The study programs in the Department of Political and Administrative Sciences, at English University, have as primary objective the formation and preparation of politologists and political specialists with a general-profile in the field of public administration, international relations and security issues.

Master of Science in "Public Administration, Public Policy and Governance"

Master of Science in Public Administration (two programs) addresses the graduate's interests to deepen the relevant scientific knowledge and be trained in public administration, public policy, governance systems, policy and management sector, local government, institutional development, European integration, etc.

Master of Science in "International Relations, Geopolitics and Regional Relations"

Master of Science in 'International Relations' (two programs) addresses graduate's interests in deepening their academic and professional skills in "European Studies" and "Geopolitics and Regional Relations".

Professional Master in Governance and Public Administration

The department decided to launch this master program to expand the possibilities of a wide spectrum of candidates who, regardless of the type of graduation, have an employment experience in various levels of public administration, private sector, or nonprofit organizations.

Professional Master in "International Relations, Foreign Policy and Diplomacy"

This study program expands the possibilities of students for an entry at university, attracts a wide spectrum of candidates, who regardless of the type of their previous graduation aim a future in diplomacy and foreign policy.

Professional Master in Security Studies

Professional Master in Studies in security is open to graduates who are interested in deepening their vocational training in the field of national and international security, in the branches of social and scientific sciences.

DEPARTMENT OF GENERAL PSYCHOLOGY

Head of Department: Dr. Elisabeta Kafia

The mission of the General Psychology Department is to prepare skilled professionals from both the practical and the theoretical point of view in terms of issues related to psychology and the way these issues influence the psycho-social well-being of the individual and the community.

Programs offered by the Department of General Psychology are based on the new curriculum models taken from European and American departments of psychology and reflect the latest developments in psychology as a science and the demands of the Albanian labor market. Bachelor program in General Psychology lasts 3 years.

Master of Science in Psychological Counseling

Master of Science in Psychological Counseling offers a scientific and professional training in psychological counseling. This program aims to meet the growing needs and demands of the Albanian labor market for mental health professionals and qualified counselors, as well as the needs and requirements for proper scientific studies in the field of psychological counseling.

Master of Science in "Psychology and School Development"

Master of Science in "Psychology and School Development" aims at enabling students to apply the knowledge, methods of psychological techniques in an ethical and scientific environment and prepare them for the independent professional practice where they will act as psychologists for children and adolescents, school psychologists or academics who will offer their service in the research field.

Master of Science in "Legal Psychology"

Master of Science in Legal Psychology aims to enable students to apply the knowledge, methods and techniques from psychological sciences in a professional and ethical manner and prepare them for the professional practice as independent researchers in the field of legal psychology.

Master of Science in "Clinical Psychology"

Master of Science in Clinical Psychology aims to introduce students to the most historical and significant events in the development of methods and techniques used for the assessment and in clinical interventions.

This program will be brought in to help students have a deeper understanding of the practices of the clinical psychologist.

Master's program in "School Psychology"

Professional Master in School Psychology is built to prepare school psychologists who can provide a more convenient service to the school community.

Professional Master in Clinical Psychology

Professional Master in Clinical Psychology is designed to meet the needs of many psychologists to encounter and learn the new methods of dealing with different psychologic problematics.

DEPARTMENT OF EDUCATION AND ENGLISH

Head of Department: Prof. Assoc. Bedri Kola

Department of Education and English is part of Faculty of Social Sciences. Department of Education and English offers 3 study programs of first cycle (Bachelor) and two study programs of second cycle categorized in the following profiles: Professional Master in Didactics and Education Management and one study program of Master of Science in Teaching for Primary School.

“Teaching for Primary School” bachelor study program prepares teachers for primary classes I-IV.

“Teaching for Pre-Elementary School” bachelor study program consists on preparing teachers who will work with children of 2-7 years old who are registered in pre-school private or public institutions.

Bachelor in “English”, part of Education and English Department, is a first cycle program study, with a normal duration of 3 years, 180 ECTS.

Students of Education Management profile will gain management concepts, ideas and theoretical principles of education management.

Students of Didactic profile will understand what it means successful teaching, will realize the importance of effective classroom management to achieve a successful learning and will recognize components, techniques and teaching strategies.

Master of Science in “Teaching for Primary School” aims to prepare professional teachers who can

Doctoral Degree Study Programs

PhD study programs of study are part of the third cycle of university studies, closing the academic and scientific formation of the student. These programs have a normal duration of 3 academic years at the end of which the students are entitled to a third cycle degree of doctorate in (by fields of study).

The doctoral programs offered by Albanian University are as follows:

1. Dr. in "Criminal Right and Procedure"
2. Dr. in "European Right of Contracts"
3. Dr. in "Administrative Sciences"
4. Dr. in "International Relations"
5. Dr. in "Clinical Psychology"
6. Dr. in "Finance"
7. Dr. in "Pharmaceutical Sciences"
8. Dr. in "Architecture"

PROFESSIONAL PRACTISE

Department of Pharmacy

Several laboratories equipped with the most modern devices are available for students to develop laboratory practices. Furthermore, for the 10th semester (2nd semester of the 5th year) has been foreseen professional practice, which will take place almost exclusively in pharmacies network opened to the public and not only in our country, but also in Kosovo and Macedonia (according the student residence).

Nursing and Physiotherapy Department

Professional practice of Nursing extends in two academic years, respectively in the 2nd and 3rd year. In the second year, the student performs practice in the classroom, which is equipped will the necessary manipulative tools. Student accomplishes the practice in the hospital. University for practice implementation in the 3rd year has signed cooperation agreements with state and private hospitals.

Teaching practices prescribed in the Physiotherapy curriculum are developed in the 2nd and 3rd year where a part of practice takes place in state and private clinics.

Architecture Department

Students are involved in practical activities by directly attending laboratory processes of construction materials samples at the Construction Engineering Faculty of the University of Tirana. Students have also continuous access at Projections institutions in the Municipality of Tirana, Ministry of Transport and Infrastructure. Construction Institution etc.

Engineering Department

In the context of teaching practices provided in the last year of Bachelor and Master of Science study programmes, Engineering Department collaborates with public and private institutions, which operate in related areas of interest.

Department of Economic Sciences

Curriculums of Economic Sciences Department dedicates special attention to students practical training to meet labor market requirements. Most of departments courses are applicable in nature, consequently for a better clarification of theoretical issues, they are accompanied by exercises that present real and hypothetical situations.

Department of Law

Department of Law Sciences in cooperation with Tirana District Code and Court of Appeal develop teaching practice separated into civil and criminal directions. Juridical practice takes place in the third year of study cycle contributing in the combination of theoretical and practical knowledge that the student has acquired over the years.

Department of Political and Administrative Sciences

Practices in public and research institutions are provided as an integral part of the curriculum for students of the 3rd year of Department of Political and Administrative Sciences.

Department of General Psychology

Educational programmes of General Psychology are based on American and European curriculum and they are designed taking into consider the psychology developments as a science and Albanian market requirements.

Department of English and Education

Teaching practices are developed in collaboration with Education Directories. Students during practice are followed by a mentor teacher.

APPLICATIONS

To be part of the Albanian University, either as a student or academic staff, you must apply through an application dossier which should include:

1st Cycle Study Programmes

Students who apply to attend Albanian University must submit their applications in September. All study programs are three- year full time courses and are held in the Albanian language. Students are admitted based on a competition and through their application folder. Applying candidates must be equipped with an official document that proves the achievement of the High School diploma in Albania as well as abroad, if recognized by the Ministry of Education and Sport of Albania.

The application folder must include:

1. Original high school diploma approved by the Educational Directory in respective districts
2. A written request about being admitted in the chosen study program
3. Photocopy of ID card or Passport.
4. Two photos
5. Photocopy of qualifications attestation if the applicant has any
6. Filled application form
7. Forensic and medical assessment

Note: Candidates from other universities can be admitted in the Albanian University for intermediate years or semesters through the transfer of credits. The year in which they will be registered, depends not only on the number of credits that a student has earned in the institution of higher education, but also on the compatibility of study programs between the two institutions. The submitted documents about the transfer are evaluated by the Transfer and Study Program Equivalence, based on the regulation of institution and Ministry of Education and Sport (MES).

The full format of the application can be found in: www.albanianuniversity.edu.al

Second cycle study programs

The Departments of Albanian University in collaboration with a Scientific Committee offer Master study programs, as well as take care of the organization of the educational process and of academic and support staff. Master study programs can have a scientific nature (Master of Science) or can be merely professional (Professional Master).

Professional Master Study programs are also part of the second cycle of studies. Professional Master Courses last one year and a half and include 60-90 academic credits (ECTS). These study programs are offered by the Faculty of Medical Sciences in Department of Nursing and Physiotherapy, by Faculty of Applied and Economic Sciences in Department of Economic Sciences and by four departments of the Faculty of Social Sciences: Department of Political and Administrative Sciences, Department of Law Sciences, Department of English and Education and the Department of General Psychology.

Professional Master Study programs offered by the Albanian University confer to the students a unique opportunity to develop and improve their knowledge and skills in a personal and mainly professional level.

Candidates that apply for these professional programs of study need to be provided with an official document that proves the completion of the First cycle study programs (first level diploma) in Albania, or of the other degrees earned abroad if recognized by the **Ministry of Education and Sport**.

Master of Science study programs are part of the second cycle of studies. These programs have duration of two academic years and are evaluated with a total of 120 credits (ECTS). Formative, theoretical and practical activities, offered by Master of Science guarantee the student a more specialized knowledge compared to the one gained in the first cycle study programs, thus they can be attended only after the completion of this first cycle. Master of Science study programs aim to deepen theoretical knowledge necessary to the preparation of specialists within one of the selected profiles. Master of Science courses are offered in all three faculties of the Albanian University.

The application folder must include:

1. A notarized copy of diplomas as well as the accompanying lists of grades
2. Copy of a foreign language certificate
3. A written request about being admitted in the chosen study program
4. Photocopy of ID card or Passport.
5. Two photos
6. Photocopy of qualifications attestation if the applicant has any
7. Filled application form
8. A personal CV

The full format of the application can be found in: www.albanianuniversity.edu.al

Third cycle study programs

Third cycle study programmes have a normal study period 3 years of 4 years, in case of OMF surgery and the maximum period is 6-8 years.

There are 20 valuable applications for students Student who apply to register at one of spe

SCIENTIFIC RESEARCH AND DEVELOPEMENT

Albanian University has created and follows a strategy in study fields, scientific research and development one which is totally in great function of University Policies.

The Senate designs and adopts the strategy based on scientific research, a strategy that serves as a narrator for all the three faculties of AU. This strategy is transmitted in a detailed way to all departments in specific applications during each academic year with the realization of basic scientific research or applied; studies of development projects and other creative activities under everyone's objectives by supporting the activities of academic staff training and their qualifications not only in teaching process but also in scientific process as well.

It is created a fair and effective relation between teaching and research; in the development of these skills and research methods to students, disabled them up in their involvement in study groups and projects that have departments or university faculties.

Being oriented by development visions and policies, Albanian University has an effective structure which consists on the Coordination Office of Scientific Research and Scientific Activities of Departments.

PUBLISHING HOUSE

Albanian University Press is a Publishing House oriented in publishing university titles dedicated to a professionally prepared student or with the ambition to deepen and update the obtained knowledge.

RESEARCH MAGAZINE "OPTIME"

The academic journal "Optime" is open and welcomes the cooperation of researchers from institutions of higher education, public and private, national and international.

At its initiative, the academic journal "Optime" is issued every 6 months and deals with interdisciplinary themes in accordance with the Albanian University academic structures.

The academic journal "Optime" is the scientific body of Albanian University, conceived and realized as a tribune of academic opinion on topics of theoretical and practical problems of teaching, as a necessary space for publishing scientific research works, conducted by academic organizations. The project of this journal as well as its first number is estimated by taking international promotions and

SCHOLARSHIPS

Promotion and encouragement of the best students is one of the most important policies of the Albanian University, which aims to be a leader in the field of private education, as well as in the preparation of future elites in any field: politics, education, medicine, architecture, law, finance, psychology, science of communication etc.

The intention of this program is to attract excellent students who apply at the Albanian University in all its faculties, as well as the stimulation and the increment of the teaching quality.

The students who have benefited from the program of excellence and the scholarships are:

During the 2008-2009 academic year:

Excellence scholarship 17 students
half scholarship: 50% discount- 18 students
scholarship: 30% discount - 59 students
scholarship: 25% discount - 2 students

During the 2009-2010 academic year:

Excellence scholarship 10 students
half scholarship: 50% discount - 14 students
scholarship: 30% discount - 23 students

During the 2010-2011 academic year:

Excellence scholarship 7 students
half scholarship: 50% discount - 22 students
scholarship: 30% discount - 66 students

During the 2011-2012 academic year:

Excellence scholarship 4 students
half scholarship: 50% discount - 10 students
scholarship: 30% discount - 47 students

During the 2012-2013 academic year:

Excellence scholarship 9 students
half scholarship: 50% discount - 22 students
scholarship: 30% discount – 4 students

During the 2013-2014 academic year:

Excellence scholarship 8 students
half scholarship: 50% discount - 24 students
scholarship: 30% discount - 9 students

The main criterion for the students' selection to benefit from the excellence program is the high school Grade Average. Students that preserve the same average (which allowed them to be accepted in this program) will continue to have a scholarship from the same program.

Albanian University wishes to continue the Excellence Program tradition also during the future academic years, to motivate students that at the end of their studies have obtained high average grades, to continue to achieve a good performance.

Such programs not only are important to the university experience but also motivate the students to study and to be focused on the scientific research.

CAREER COUNSELING AND GUIDANCE OFFICE

It develops relationships among students, academic and administrative staff, as well as serves as a connection, aiding consultations between students and professors, or assistant professors, about academic questions.

Students can make use of this Office if they need an advice or support regarding applications about summer schools, special courses or different master degrees. This Office can help orientate students on how to search or apply for a part time/full time job vacancy. It can help students to write a CV or a cover letter as well as to help them prepare for a job interview.

STUDENT COUNCIL

Student Council is an internal organism, part of Student Coordination Office. Student Council serves as an important tool for students in order of being part of establishing policies, programs and other future activities of university.

FOOTBALL TEAM

The “Albanian University” Football team, created by chosen students of a professional level, gives hope for the future. Albanian University students, who belong to quite all faculties of the University and have previously been part of different football teams, playing in the Albanian football championship, were originally activated to be part of the championship among private universities. Part of its structure, the team is integrative and inclusive in maintaining a tradition among generations to come and those who have completed their studies at the Albanian University.

FACILITIES

At the Albanian University premises are located three libraries, which also serve as study rooms for students. They have stored files with university books and art publications.

Albanian University offers various services for photocopying textbooks, or lectures for students and for faculty and administrative staff. The University offers the latest technology, which provides speed and efficiency. Xerox service is provided to academic staff, secretarial offices and libraries of all University buildings.

Albanian University provides facilities to ensure the comfort of the students enabling recreational facilities reserved for them at the bar of Albanian University, which is strictly prohibited tobacco use. The bar is reserved only for students and offers modern space and cultured service.

University Library creates facilities to equip students with the necessary literature for them during the academic year as well as additional materials. This library is available not only for students of Albanian University, but anyone can have access to it. In bookstores are all the books published by UFO Press and literature from all areas that are needed by students of the University.

www.albanianuniversity.al